



### **E-Voting / Postal ballot**

The members are hereby notified that pursuant to Companies (Postal Ballot) Regulations, 2018 (the "Regulations") amended through Notification dated December 05, 2022, issued by the Securities and Exchange Commission of Pakistan ("SECP"), SECP has directed all the listed companies to provide the right to vote through electronic voting facility and voting by post to the members on all businesses classified as special business.

Accordingly, members of Unity Foods Limited (the "Company") will be allowed to exercise their right to vote through electronic voting facility or voting by post for the special business in its forthcoming Extra-Ordinary General Meeting to be held on Thursday, March 27, 2025 at 11:30 a.m. at Nine Tree Luxury Hotel & Suites, 32-C-3, Gulberg III, Lahore in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations. For the convenience of the Members, ballot paper is annexed to this notice and the same is also available on the Company's website at [www.unityfoods.pk](http://www.unityfoods.pk) for download.

### **Procedure for E-Voting**

- a. In accordance with the Companies (Postal Ballot) Regulation, 2018, (the "Regulations") the right to vote through electronic voting facility and voting by post shall be provided to members of every listed company for, inter alia, all businesses classified as special business under the Companies Act, 2017 in the manner and subject to conditions contained in the Regulations.
- b. Detail of e-voting facility will be shared through e-mail with those members of the Company who have valid cell numbers / e-mail addresses (Registered e-mail ID) available in the Register of Members of the Company by the end of business on March 19, 2025.
- c. Members shall cast vote for agenda item No. 2 online from March 24, 2025 at 9:00 a.m. till March 26, 2025 5:00 p.m. Voting shall close on March 26, 2025, at 5:00 p.m. A vote once cast by a member, shall not be allowed to be changed.

### **Procedure for Voting Through Postal Ballot**

- a. Members may alternatively opt for voting through postal ballot. For convenience of the members, Ballot Paper is annexed to this notice and the same is also available on the Company's website [www.unityfoods.pk](http://www.unityfoods.pk) to download.
- b. The members must ensure that the duly filled and signed ballot paper, along with a copy of valid Computerized National Identity Card (CNIC) should reach the Chairman of the meeting through post at the Company's registered address, Attention: Chairman, Unity Foods Limited, Ground Floor, TAMC Building, 27-C-3, M.M. Alam Road, Gulberg-III, Lahore, or email at [chairman@unityfoods.pk](mailto:chairman@unityfoods.pk) one day before the EOGM, i.e., on March 26, 2025 before 3:00 p.m. A postal ballot received after this time / date shall not be considered for voting. The signature on the Ballot Paper shall match with signature on the CNIC.

**Ballot paper for voting through post**  
**for poll at the Extra-Ordinary General Meeting to be held on Thursday, March 27, 2025**  
**at 11:30 a.m. at Nine Tree Luxury Hotel & Suites, 32-C-3, Gulberg III, Lahore.**



Registered Office Address: Ground Floor, TAMC Building, 27-C-3, M.M. Alam Road,  
Gulberg -III, Lahore, Pakistan  
website: [www.unityfoods.pk](http://www.unityfoods.pk)

Designated email address of the Chairman at which the duly filled in ballot paper may be sent:

**Business Address:** Unity Tower, 8 C, Block-6, P.E.C.H.S, Karachi 75400,  
Pakistan

**Designated email address:** [chairman@unityfoods.pk](mailto:chairman@unityfoods.pk)

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|--|--|
| Name of shareholder/joint shareholders   |  |
| Registered Address   |  |
| Number of shares held and folio number   |  |
| CNIC Number (copy to be attached)  |  |
| Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government.) |  |

I/we hereby exercise my/our vote in respect of the following resolutions through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (√) mark in the appropriate box below (delete as appropriate);

| Sr. No. | Nature and Description of resolutions  | No. of ordinary shares for which votes cast | I/We assent to the Resolutions (For) | I/We dissent to the Resolutions (Against) |
|---------|--|---|--------------------------------------|---|
| 01      | <b><u>Agenda No. 02- Special Resolution</u></b><br><b>"RESOLVED THAT</b> subject to fulfillment of requirements as per the Companies Act, 2017, the shifting of Registered Office of the Company from Ground Floor, TAMC Building, 27-C-3, M. M. Alam Road, Gulberg-III, Lahore in the Province of Punjab to |   |                                      |   |

|  |  |  |  |  |
|--|--|--|--|--|
|  | <p>Unity Tower, 8-C, P.E.C.H.S. Block-6, Karachi in the Province of Sindh be and is hereby approved.</p> <p><b>RESOLVED FURTHER THAT</b> Clause II of the Memorandum of Association of the Company be and is hereby altered to read as under:</p> <p>II. The Registered Office of the company shall be situated in the Province of Sindh.</p> <p><b>RESOLVED FURTHER THAT</b> the Chief Executive Officer and the Company Secretary, be and are hereby jointly or severally authorized to undertake all such actions, execute all such documents and do all such things for and on behalf of the Company, including seeking the approval of the Securities and Exchange Commission of Pakistan for alteration in the Memorandum of the Company, filing of all requisite returns with the Registrar of Companies and complying with all requirements of the Companies Act, 2017, so as to effectuate the change of the Registered Office of the Company from Lahore in the Province of Punjab to Karachi in the Province of Sindh.”</p> |  |  |  |
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Signature of shareholder(s)

Place:

Date:

Notes:

1. Dully filled postal ballot should be sent to Chairman at above-mentioned postal or email address.
2. Copy of CNIC should be enclosed with the postal ballot form.
3. Postal ballot forms should reach Chairman of the meeting on or before March 26, 2025, during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match with signature on CNIC.
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, overwritten ballot paper will be rejected.